Annex 1 Template form for the open request for quotation.

In response to the announcement:

**OPEN REQUEST FOR QUOTATION**

**for the design, development, launch and operation of a mobile application for respondents
in the project ‘The relevance of temporal perspectives on the dynamics of affective states, motivation
and performance levels in sport:**

**Verification of the theoretical model**

**W.Ps-361/25/2022**

I submit the following quote:

Contractor: ....................................................

Contractor's address: ..................................

Tel. ………………….……..., e-mail ……………………………..

NIP (Business Registration No.):..........................................., REGON (Business ID): ..............................

|  |  |  |  |
| --- | --- | --- | --- |
| Criteria |  |  |  |
| Order price | ................/Net value/ | ................/VAT/ | ................/Gross value/ |
| 1. Experience in developing mobile applications
 | ....................... number of services |

I attach to the quote:

* List of completed services

I declare that:

* I have familiarised myself with the contents of the request for quotation and accept its contents in full;
* I declare that I have no capital or personal relations with the Ordering Party\*;
* I consider myself bound by the quote for the period indicated in the contents of the open request for quotation;
* I have the necessary knowledge and experience to properly perform the subject matter of the order;
* I have adequate human and technical resources to provide the service constituting the subject matter of this open request for quotation;
* I am in an economic and financial condition allowing for the execution of the order;
* if our quote is selected as the most advantageous one, I/We undertake to conclude a written agreement at the place and date designated by the Ordering Party;
* all information provided in the above declarations is up to date and correct and has been presented with full knowledge of the consequences of misleading the Ordering Party in the presentation of the information;
* I am not subject to exclusion from the procedure due to the prerequisites referred to in Article 108, section 1 and Article 109, section 1 of the Act, of the Act and that I am not subject to exclusion from the procedure pursuant to Article 5k of the Sanction Ordinance and that the selection of the quote will not lead to the award or further execution of any public order or concession falling within the scope of the Public Procurement Directives as well as the scope of Art. 10 sections 1, 3, 6(a) to (e), 8, 9 and 10, Art. 11, 12, 13 and 14 of Directive 2014/23/EU, Art. 7 and 8, 10(b) to (f) and (h) to (j) of Directive 2014/24/EU, Art. 18, Art. 21(b) to (e) and (g) to (i), Art. 29 and 30 of Directive 2014/25/EU and Art. 13(a) to (d), (f) to (h) and (j) of Directive 2009/81/EC to or with:

(a) Russian citizens or natural or legal persons, entities or bodies established in Russia;

(b) legal persons, entities or bodies in which more than 50% of the ownership rights are directly or indirectly held by an entity referred to in point (a) of this section; or

(c) natural or legal persons, entities or bodies acting on behalf of or at the direction of an entity referred to in point (a) or (b) of this section – including subcontractors, providers or entities whose capacity is relied upon within the meaning of the Public Procurement Directives, where they account for more than 10% of the value of the order;

* are not subject to exclusion from the procedure pursuant to Article 7, section 1 of the Act of 13 April 2022 on special solutions to counteract support for aggression against Ukraine and to protect national security (Journal of Laws item 835);
* I have fulfilled the information obligations provided for in Article 13 or Article 14 of the GDPR towards natural persons from whom I have directly or indirectly obtained personal data for the purpose of applying for a public order in this open request for quotation \*\*.

………………………

\*) The capital or personal links referred to above shall mean mutual links between the Ordering Party or persons authorised to contract on behalf of the Ordering Party, or persons performing activities on behalf of the Ordering Party related to the preparation and conduct of the contractor selection procedure, and the contractor, consisting in particular in:

1. performing the function of a member of a supervisory or managing body, proxy, attorney;
2. b) being in a marital relationship, in a relationship of kinship or affinity in the direct line, second degree of kinship or affinity in the collateral line, or in a relationship of adoption, custody or guardianship.

\*\*) If the contractor does not provide personal data other than directly related to it or there is an exemption from the application of the information obligation pursuant to Article 13 section 4 or Article 14 section 5 of the GDPR, the content of the declaration is not provided by the contractor (delete the content of the declaration e.g. by deleting it).

……………………………… ….…………………………..

Place and date Signature of the Contractor

**Annex 2** – Information on processing of the Contractor's personal data

Information on the processing of personal data by the University of Warsaw
for representatives, proxies and members of bodies of companies or other entities cooperating with or contacting the University of Warsaw.

# Controller

The controller of personal data processed in the process of verification of achieved learning

outcomes is the University of Warsaw (UW), ul. Krakowskie Przedmieście 26/28, 00-927 Warsaw.

You may contact the Controller:

* by letter: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warsaw;
* by phone at: 22 55 20 000.

# Data Protection Officer (DPO)

The Controller has appointed a Data Protection Officer who can be contacted in all matters concerning the processing of personal data and the exercise of rights related to the processing of personal data at: iod@adm.uw.edu.pl.

However, the tasks of the DPO do not include other matters, such as providing information related
to the execution and handling of the agreement.

# Purpose and legal basis for the processing of personal data

Your personal data shall be processed for the following purposes:

* the conclusion or performance of an agreement between the University of Warsaw and an entity with which the person is related or on whose behalf the person is acting, as well as the verification of this entity (e.g. a customer, contractor or other entity contacting the University of Warsaw) and ongoing contact with this entity – the basis for the processing of personal data is: Article 6 section 1 letters b and f of the GDPR[[1]](#footnote-1);
* the performance of activities resulting from generally applicable laws;
in particular in connection with the fulfilment of obligations arising from tax and accounting regulations and regulations governing the conduct of proceedings by authorised entities – the basis for processing personal data is: Article 6 section 1 letter c of the GDPR;
* performance of a task in the public interest – the basis for processing personal data is Article 6 section 1 letter e of the GDPR;
* establishment, assertion or defence of claims in judicial, administrative or other extra-judicial proceedings – the basis for the processing of personal data is: Article 6 section 1 letter f of the GDPR;
* archival (evidential), consisting of safeguarding information in case of the need to prove facts or demonstrate the fulfilment of an obligation incumbent on the University of Warsaw – the basis for the processing of personal data is: Article 6 section 1 letter f of the GDPR.

# Data recipients

Access to personal data shall be granted to employees of the controller who need to process personal data in connection with the performance of their official duties.

Personal data may be disclosed to public authorities, institutions or third parties entitled to request access to or receive personal data on the basis of applicable legislation.

Recipients of personal data may also be entities to which the controller, on the basis of an agreement on entrustment of personal data processing, commissions the performance of specific activities which involve the necessity to process personal data.

1. Period of processing of personal data

The duration of the processing of personal data depends on the purpose for which the data is processed. The period for which personal data shall be stored is calculated based on the following criteria:

* accounting, for a period of 5 years from the beginning of the year following the financial year in which the operations, transactions or proceedings related to the agreement concluded have been finally completed, paid off, settled or barred;
* tax, for a period of 5 years, counting from the end of the calendar year in which the tax obligation resulting from the settlement of the concluded agreement arose;
* in the scope of the University of Warsaw performance of activities resulting from generally applicable legal regulations – for the period resulting from these regulations;
* with regard to the fulfilment of the University of Warsaw legitimate interests constituting the basis for such processing – for the period necessary for the fulfilment of such purpose or until an objection to such processing is raised, unless there are no legitimate grounds for further data processing by the University of Warsaw;
* in terms of establishing and asserting its own claims or defending against claims made – until the statute of limitations for potential claims arising from the agreement or otherwise.
1. Rights related to the processing of personal data

The Controller guarantees the exercise of all rights related to the processing of personal data under the terms of the GDPR, i.e. the right to:

* access the data and receive a copy of it;
* rectify (amend) your personal data;
* restrict the processing of your personal data;
* have your personal data erased (subject to Article 17 section 3 of the GDPR);
* object;
* lodge a complaint with the President of the Personal Data Protection Office if you consider that the processing of your personal data violates the provisions of the data protection law.

# Obligation to provide personal data and consequence of failure to do so

Provision of personal data is obligatory, failure to provide data shall prevent the fulfilment of the purposes indicated in point 3.

1. Source of personal data

The personal data that the University of Warsaw processes comes from a customer or contractor or other entity contacting the University of Warsaw, or from publicly available sources. The categories of personal data of persons related to companies or other entities (e.g. members of the bodies of these entities), including the actual beneficiaries, are the same as those from publicly available sources or those provided by a customer or contractor of the University of Warsaw or by another entity contacting the University of Warsaw.

Annex 3 List of experience

|  |  |
| --- | --- |
| **Name of the institution** | Implementation period |
|  |  |
|  |  |
|  |  |

………………………………….

date and signature

1. Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal of the EU L 119 of 04.05.2016, p. 1, as amended), hereinafter referred to as the 'GDPR'. [↑](#footnote-ref-1)