



UNIVERSITY
OF WARSAW



CALL FOR CANDIDATES

The Dean of the Faculty of Psychology at the University of Warsaw hereby announces a competition for the position of **assistant** under the “Excellence Initiative – Research University” (IDUB) Programme.

Ref no	UW/IDUB/2022/14
Position	assistant
Job type	researcher
Scientific discipline	psychology, sociological sciences
Key words	postdoctoral internship, psychology, sociological sciences
Type of employment	fixed-term employment contract
Working pattern/ Hours	half-time
Number of job offers	1
Salary	up to 4,000 PLN (gross)
Position starts on	May 2022 (may be another date in justified cases)
Minimum period of employment	12 months
Department	The Faculty of Psychology
Action title	II.3.5. Central European Social Survey
Project and Action description	<p>The “Excellence Initiative – Research University” is a programme of the minister responsible for higher education and science, which enables the University of Warsaw to raise the level of its research activities, the quality of education and accordingly, the international recognition of the University.</p> <p>The recruited persons will perform duties as part of Action II.3.5 “Central European Social Survey”.</p> <p>Action II.3.5 “Central European Social Survey” involves conducting comparative surveys in Central Europe in cooperation with foreign partners. The activity includes longitudinal surveys and the Polish ISSP test module. In the context of the current international situation, additional surveys of the refugee population and dedicated surveys on attitudes towards the situation in Ukraine and the reception of refugees are planned.</p>

ul. Krakowskie Przedmieście 26/28, PL-00-927 Warszawa
office address:
ul. Dobra 56/66, pok. 2.68, PL-00-312 Warszawa
phone: +48 22 55 24 243 do 247
e-mail: idub@uw.edu.pl
inicjatywadoskonalosci.uw.edu.pl

Job description and responsibilities	<ol style="list-style-type: none"> 1. assistance in the implementation of research projects carried out at the Centre for Research on Prejudice UW at the Faculty of Psychology UW (the unit implementing the activity), 2. carrying out research in the immigrant and refugee community from Ukraine, 3. participation in international comparative research carried out as part of the Central European Social Survey, 4. analysis of data sets obtained as part of the Central European Social Survey and other collections, 5. writing scientific texts, 6. active participation in international cooperation.
Key requirements	<p>Requirements:</p> <ul style="list-style-type: none"> ● fulfillment of the conditions set out in the Act of 20 July 2018 - Law on Higher Education and Science (i.e., Journal of Laws of 2021, item 478 as amended) and the Statute of the University of Warsaw (Resolution No. 443 of the Senate of the University of Warsaw, from 26 June 2019, Monitor item 190), ● having a doctoral degree or being at an advanced stage of work on a doctoral dissertation, ● having outstanding scientific achievements confirmed by publications or presentations at prestigious conferences, ● a fluent command of written and spoken English and Ukrainian. <p>Additional assets:</p> <ul style="list-style-type: none"> ● experience with obtaining external funds for research, ● knowledge of Polish and Russian, ● knowledge of statistical data analysis software (SPSS, R, etc.).
Application	<ul style="list-style-type: none"> ● academic curriculum vitae with a list of publications, ● a motivation letter, ● a signed declaration (scan) of consent to the processing of personal data, attached to this announcement, ● a statement in which the candidate confirms having read and accepted the rules of conducting competitions at the University of Warsaw (Ordinance No. 106 of the Rector of the University of Warsaw, from 27 September 2019).
What we offer	<ul style="list-style-type: none"> ● work in the team of the Centre for Research on Prejudice at the University of Warsaw, ● access to statistical analysis software, ● the opportunity to use the infrastructure at the University of Warsaw.
How to apply	<p>by email to the address rekrutacja.idub@uw.edu.pl with the subject line "UW/IDUB/2022/14"</p>

Selection and recruitment procedure	<p>The competition is the first stage of the recruitment procedure for the position of an academic teacher, as specified in the Statute of the University of Warsaw, and its positive outcome is the basis for further proceedings. After the initial analysis of the submitted applications, selected candidates will be contacted for the subsequent stages of the recruitment procedure.</p> <p>The University of Warsaw reserves the right to cancel the competition without stating the reason.</p>
Closing date for applications	17.04.2022
Notification about the results	28.04.2022
Results will be announced	by email or by phone



UNIVERSITY
OF WARSAW



.....
given and family name

Information on personal data processing

Controller

The controller of your personal data, which is processed in connection with employee recruitment, is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (specify the organisational unit to which your letter is addressed);
- by phone: **22 55 20 355**.

Data Protection Officer (DPO)

The controller has a designated Data Protection Officer, whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO about all matters relating to the processing of your personal data by the University of Warsaw and in order to exercise your rights in relation to the processing of personal data.

The DPO, however, does not perform other functions, such as handling recruitment procedures, collecting recruitment documents, or providing current information on the recruitment process.

Purpose and legal grounds of data processing

The personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope indicated by employment law¹ (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment process², whereas other data³ shall be processed based upon your consent, which may take the following wording:

I agree to the processing of my personal data provided in (e.g., CV, cover letter, and other documents submitted) for the recruitment process conducted by the University of Warsaw.

¹ Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes).

² Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter referred to as the GDPR).

³ Art. 6 section 1 letter a of the GDPR.

If your documents include data as included in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data⁴, which may take the following wording:

I agree to the processing of special categories of my personal data, as stated in Art. 9 section 1 of the GDPR, provided in (e.g., CV, cover letter, and other submitted documents) by the University of Warsaw for conducting the recruitment process.

The University of Warsaw will also process your personal data in future recruitment processes upon your consent⁵, which may take the following wording:

I consent to the processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw, for the period of the next nine months.

You may revoke all such consents at any time, for example by sending an email to rekrutacja.idub@uw.edu.pl

Be advised that the revocation of your consent does not affect the lawfulness of the processing of personal data, which had been completed upon consent and before its revocation.⁶

Data retention period

Your personal data collected in this recruitment process shall be stored within the period of up to 5 years from the planned completion of the “Excellence Initiative – Research University” Programme, i.e. until 31.12.2031.

In case you agree to process your data in future recruitments, your data will be used for this purpose for a period of 9 months from the end of recruitment.

Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is within the scope of their duties.

Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Your personal data may be also processed by the provider of the G-Suite services for education by the Google Corporation in their data processing centres.⁷

⁴ Art. 9 section 2 letter a GDPR.

⁵ Art. 6 section 1 letter a GDPR.

⁶ Art. 7 section 3 GDPR.

⁷ <https://www.google.com/about/datacenters/inside/locations/index.html>

Rights of the data subject

Under the GDPR, data subjects have the following rights:

- to access data and to receive copies of the current data;
- to correct (rectify) your personal data;
- to limit processing of personal data;
- to remove personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing is in violation of the law.

Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

.....
(place and date)

.....
(applicant's signature)